



Indigenous Languages Grants 2020

Frequently Asked Questions

What is the Indigenous Languages Grants Program?

The Queensland Government Indigenous Languages Grants 2020 will support a range of activities across Queensland which recognises the importance of promotion, preservation and revival of traditional and contemporary languages in maintaining cultural identity and building the resilience of Queensland's Aboriginal and Torres Strait Islander communities.

How much can my organisation apply for?

The Indigenous Languages Grants 2020 are allocated across three tiers of funding:

Grant tier	Number of grants	Maximum amount
Statewide impact initiative	1	\$25,000
Regional and significant impact initiatives	4	\$15,000
Local community impact initiatives	23	\$5,000

What types of activities are eligible?

Activities should be aligned with the goals of the Indigenous Languages Grants Program 2020.

- Production of culturally appropriate language learning apps that can be adapted for different Indigenous languages across Queensland
- Visual or performing arts projects that utilise and promote Aboriginal languages or Torres Strait Islander languages
- Language revival programs that support community members to speak language again
- Preservation and renewal projects drawing on communities' oral tradition where language speakers do not have full language knowledge
- Language reclamation programs relying on historical and archived sources
- Statewide youth or adult language leaders and language champion initiatives
- Language teaching study tours and professional learning activities between different language owner groups
- Language learning programs where language is taught to a range of learners in school or community settings
- Initiatives that support the transfer of language from older to younger generations
- Projects to record Elders and community members and provide safe local storage of recorded material, to be used in the production of community resources or education programs
- Projects focused on increasing awareness of the ongoing loss of First Nations languages.
- Aboriginal or Torres Strait Islander language signage, place names and projects developing bi-lingual communications.

This list is not exhaustive and you are encouraged to submit a proposal for a different type of program that fits within the criteria listed in the guidelines.

Your program should be **free to the public** and/or reusable to allow as many people as possible to benefit from the activity.



Who can apply?

Applications are invited from legal entities operating in Queensland on a not-for-profit basis, incorporated associations, Local Governments, Universities, School Parent Associations or a Queensland Government approved kindergarten program provider.

Applications will not be accepted from individuals, commercial businesses, Government agencies, State/Commonwealth Members of Parliament.

What if my organisation is not incorporated?

Non-incorporated bodies may apply but the application must be auspiced by an incorporated body that accepts legal and financial responsibility for the grants. You will need to provide these details on the application form.

The applicant, or the organisation auspicing the grants application, must have the capacity to administer the grant in accordance with the grants reporting requirements.

What is a governing body?

A governing body is the group of people given the power and authority to form the policy and steer the overall direction of an organisation. It is a collective unit that makes and implements decisions on behalf of its members and the organisation. It is not any single individual.

Do I need an ABN (Australian Business Number)?

Yes, you are required to have an ABN.

Do I need to be registered for GST?

No, you do not need to be registered for GST. If you are not eligible for GST, no GST will be payable on the grants amount provided.

My organisation operates a number of branches across the state. Is each branch allowed to submit an application?

The Queensland Government Department of Aboriginal and Torres Strait Islander Partnerships defines a branch as part of a larger organisation, having significant local capacity and identifiable client or member base in its own right, and a committee to oversee the operations of the branch.

In this case, yes.

Larger or statewide organisations operating branches across a number of regions are eligible to apply for the Statewide grant, for implementation of a program that has broad reaching and statewide impact.

Each branch may be eligible for a local grant, dependent on the breadth and intention of the program.

Our organisation is looking at submitting a joint application with another organisation. Will we be eligible?

Yes. A consortium of eligible organisations may submit a joint application for grants. Each submitted application, regardless of it being submitted by a consortium, partnership or single entity, is eligible for one grant.

Am I able to secure additional grants from the Queensland Government for my Indigenous Languages Grants Program 2020 activity?

No. If a grant is provided through this program, no further grants or funding support are available for your activity from the Queensland Government.

If I am applying for an existing program that has received a guarantee of grants from the Queensland Government, am I eligible?

No. Activities that have already received a guarantee of grants from the Queensland Government are not eligible through this program.



What if our organisation has applied for another grant for this activity from another Queensland Government agency, however we have not received a response?

Please provide details of this application within the grants details section of the application form.

I am developing an activity that has some elements of language, but focuses on other objectives. Can I apply?

No. Activities with a different focus should apply for grants from other available Queensland Government programs. The aim of this program is to fund activities that align with the Indigenous Languages Grants Program objectives. Visit the Queensland Government grants website at www.qld.gov.au/grants for other programs.

Can I raise money by selling the program outcomes?

No. The Intellectual Property for the activity must remain with the Indigenous Language Group that were consulted in the creation of the program, or with the Queensland Government (Department of Aboriginal and Torres Strait Islander Partnerships).

Applicants must supply supporting materials to evidence that the required protocols, particularly Indigenous Cultural and Intellectual Property rights, have been followed. Furthermore, documented support and confirmation of involvement from the relevant people communities and organisations will assist in the assessment of your application.

Is there a word limit on how much I can write in my proposal?

Yes. You should ensure your application is clear and concisely written and includes the requested information.

How do I complete the budget?

A budget table has been provided as part of the application process. Use this to itemise the costs associated with your activity as well as the income you may receive. Suggestions of what you need to include are also included on the application form.

Your budget must balance (i.e. expense total equals revenue total) and the grant tier funding you request must be fully allocated.

How do I apply?

It is essential you read the program guidelines and terms and conditions before you submit an application.

Applications should be submitted with the following:

- completed program project plan
- completed budget template
- certificate of incorporation (if appropriate)
- copy of appropriate insurance certificates.

Applications will be accepted via the official online application form or emailed to ilg@datsip.qld.gov.au.

What if our organisation does not have insurance?

As part of the terms and conditions of the program, an organisation wishing to apply for grants must have the following current insurance policies in place:

- a) public liability for a sum of not less than \$10 million per claim with an insurer authorised by the Australian Prudential Regulation Authority to operate in Australia.
- b) workers' compensation insurance in relation to employees of the successful applicant in accordance with the *Workers Compensation and Rehabilitation Act 2003* (Qld).

If your organisation does not have current insurance, please provide a letter detailing the appropriate insurance will be organised should the application be successful and proof of insurance provided promptly.



When do applications close?

11.59 pm (AEST) Tuesday, 6 October 2020.

Will I receive acknowledgement of my application?

Receipt of all applications will be acknowledged via email, so please ensure you provide a correct email address on your application form. If you do not receive an email acknowledgment within five (5) business days, please contact the Culture and Reconciliation Team via email at ilg@datsip.qld.gov.au.

How will my application be assessed?

Eligible applications will be assessed as part of a competitive process against how well the program aligns with the Indigenous Languages Grants Program and the assessment criteria.

How can applicants address the assessment criteria?

Applicants are encouraged to carefully consider the following criteria:

Quality	<ul style="list-style-type: none"> Addresses one or more of the objectives of the Indigenous Languages Grants Program. Presents a creative activity outline that is culturally safe and accessible to Aboriginal and Torres Strait Islander people.
Reach	<ul style="list-style-type: none"> Identifies and engages specific audiences along with the broader community in an Indigenous Languages initiative.
Impact	<ul style="list-style-type: none"> Commits to evaluation and continuous improvement through monitoring participant satisfaction, measuring outputs and outcomes and completing required reports. Clearly outlines the relevance of the activity and the expected outcomes and benefits for the targeted participants.
Viability	<ul style="list-style-type: none"> Demonstrates links and established relationships with stakeholders including language owners, and other relevant organisations. Presents a budget that clearly outlines how the grant funding will be spent, is realistic, and provides value for money. Demonstrates capacity and suitable experience to undertake the proposed activity (planning, consultation, promotion, implementation, reporting and evaluation) within budget.
Co-contribution	<ul style="list-style-type: none"> Contributes in kind or financial support towards the activity.

What am I required to do if I am successful?

You will be required to:

- enter into a grants agreement with the Queensland Government
- deliver the activity as per your grant application and supporting documentation(s)
- acknowledge the Queensland Government's support as stipulated in the agreement
- deliver on milestones as detailed in the agreement, including submission of a status report
- incorporate and display any logos, signage and merchandise provided by the Queensland Government
- liaise with the Grants Program Coordinator regarding the activity and any subsequent approvals
- invoice the Department of Aboriginal and Torres Strait Islander Partnerships for the approved grant amount
- for statewide and significant activities (invoicing may occur at agreed milestones)
- provide a final report and images within four weeks of completion of the activity.



Who do I contact for assistance?

For more information about the grants, including the guidelines, terms and conditions and how to apply, visit or contact us via:

Web: www.datsip.qld.gov.au/ilg

Email: ilg@datsip.qld.gov.au

Phone: (07) 3003 6394

Regional offices

For more information about local or regional support, please contact the Department of Aboriginal and Torres Strait Islander Partnerships regional office/service centre closest to you.

Region	Location	Phone Number
Cape and Torres	Aurukun	07 4082 4507
	Cairns	07 4252 5138
	Cooktown	07 4082 2000
	Thursday Island	07 4212 3201
	Weipa	07 4082 4501
Cairns and Hinterland	Cairns	07 4252 5204
North Queensland	Townsville	07 4796 7870
	Mount Isa	07 4744 9789
	Mackay	07 4862 7001
Central Queensland	Hervey Bay (Pialba)	07 4183 9100
	Rockhampton	07 4887 1600
South West Queensland	Ipswich, Charleville, Toowoomba	07 3819 7606
South East Queensland (North)	South Brisbane	07 3003 6483
	Caboolture	07 5294 8400
South East Queensland (South)	Logan Central	07 3080 4700